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1.1 GENERAL

The Italex.NET Conversion steps through the process for downloading and installing a licence for Italex.NET.

1.2 USAGE

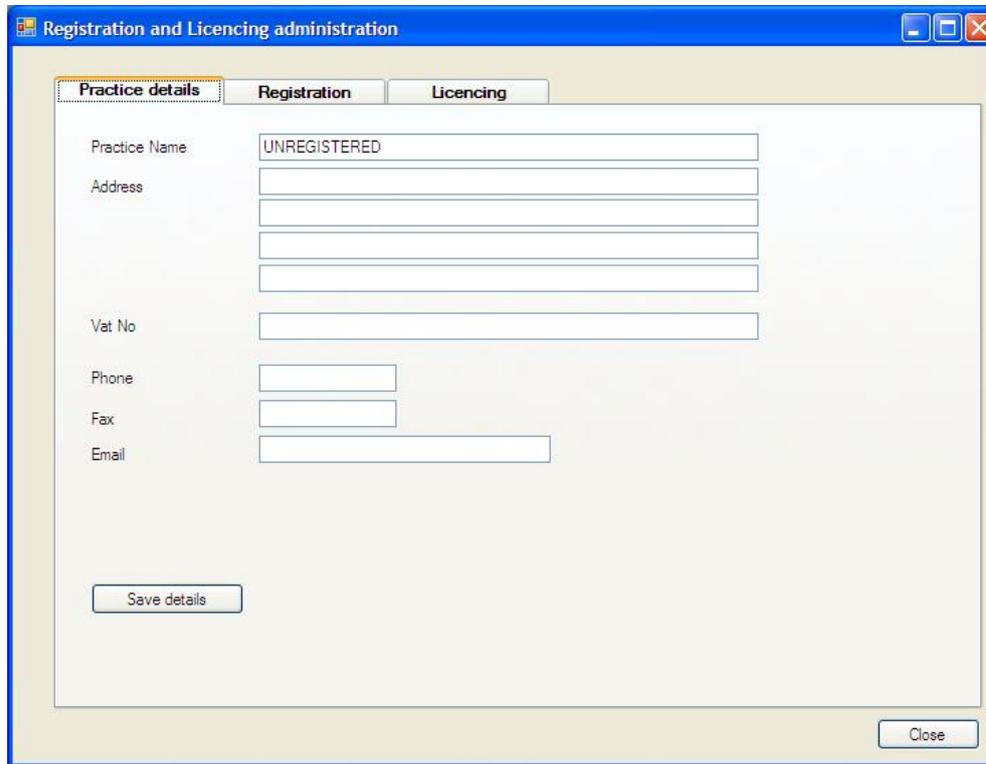
This document is used where an Italex.NET installation has been previously been registered with Italex.com and a licence is available awaiting download.

1.3 PREREQUISITES

- You will need to have an registered installation of Italex.NET.
- You will have been advised that your licence is available awaiting download at Italex.com

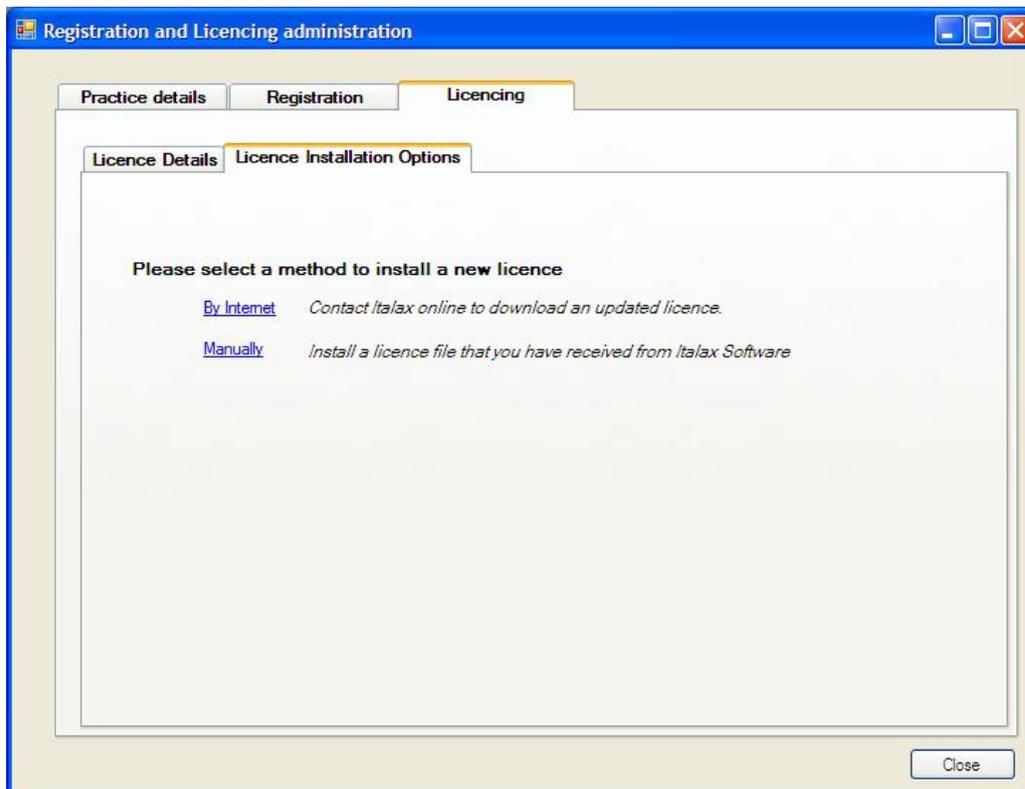
1.4 STEPS

1) In Italex.NET, go into Utilities >> Licencing and Registration



The screenshot shows a window titled "Registration and Licencing administration". It has three tabs: "Practice details", "Registration", and "Licencing". The "Practice details" tab is active. It contains several input fields: "Practice Name" (with the text "UNREGISTERED"), "Address" (with three empty lines), "Vat No", "Phone", "Fax", and "Email". A "Save details" button is located at the bottom left, and a "Close" button is at the bottom right.

2) Click to the Licencing tab, and to the "Licence Installation Options" subtab.



The screenshot shows the same window, but now the "Licencing" tab is active. Inside the "Licencing" tab, there are two sub-tabs: "Licence Details" and "Licence Installation Options". The "Licence Installation Options" sub-tab is active. It displays the following text:

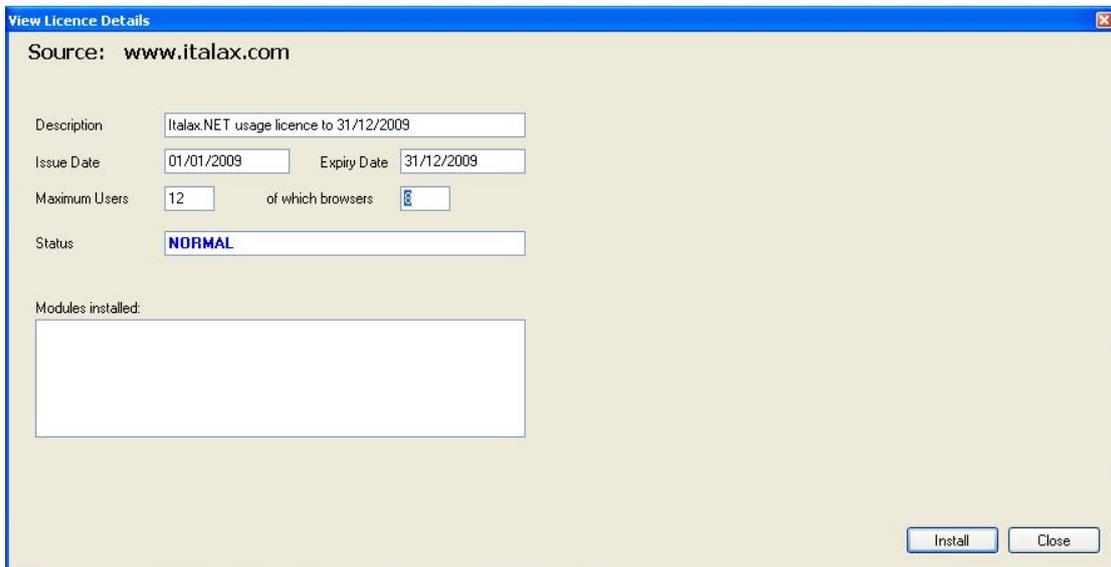
Please select a method to install a new licence

[By Internet](#) *Contact Italex online to download an updated licence.*

[Manually](#) *Install a licence file that you have received from Italex Software*

A "Close" button is located at the bottom right of the window.

- 3) Select the link to install a new licence “by internet”
- 4) Click the “*download*” button. If a valid licence is found at Italax.com, its details will be displayed like this example:



View Licence Details

Source: www.italax.com

Description: Italax.NET usage licence to 31/12/2009

Issue Date: 01/01/2009 Expiry Date: 31/12/2009

Maximum Users: 12 of which browsers: 1

Status: **NORMAL**

Modules installed:

- 5) Click Install
You will receive a message saying the registration was successful.